



## Trinity Academy Sowerby Bridge

### Admissions Policy

Trinity Academy Sowerby Bridge will:

- Provide a safe and caring environment which nurture achievement through good quality teaching and learning.
- Encourage pupils to attend school and work to the best of their ability.
- Set and mark homework and classwork appropriately.
- Reward pupil's performance and progress.
- Provide parents with reports on their child's progress throughout the year.
- Have a clearly stated, published behaviour policy and apply this appropriately.
- Inform parents of any issues arising with their child.
- Listen to concerns of both pupils and parents and respond effectively.

#### Standard Admissions (September)

Admission to Trinity Academy Sowerby Bridge is managed by Calderdale Council and the Behaviour and Attendance Collaborative (BAC).

There are five preferences available to parents and carers.

<http://www.calderdale.gov.uk/education/schools/admissions/index.html>

#### Admission to Year 7

The parents of students in Year 6 at primary school will receive a booklet from Calderdale Council outlining the process of application for a place at secondary school.

During the Autumn Term, Trinity Academy Sowerby Bridge will hold an Open Evening when prospective students and their parents may look around the school and meet the staff. Parents may make appointments to look around the school at any other time by contacting our school office.

The number of places available in Year 7 will be 180 in September.

Full details of the basis for allocating places at Trinity Academy Sowerby Bridge, and of the Admissions Appeals process, can be found in the Secondary School Admission booklet which is available from The Education Department, Calderdale Council.

#### Over-subscription Criteria

Places will be allocated to community secondary schools in the following priority:

## Culture and Consistency = Excellence

1. Students who are in, or have ever been in public care (Children 'Looked After') or those with a statement of educational needs that names Trinity Academy Sowerby Bridge.
2. Pupils living within the defined priority (catchment) area who have a brother or sister (including step/half brothers and sisters) permanently resident in the same household and currently attending the school (excluding pupils in their final year).
3. Other pupils living within the defined priority (catchment) area.
4. Those pupils who do not qualify under Categories 1 – 3 who have a brother or sister (including step/half brothers and sisters) permanently resident in the same household and currently attending the school (excluding pupils in their final year).
5. Other children.

If there is over-subscription within any category, then pupils will be admitted in the order of proximity of the pupil's permanent home to the school.

Distance will be calculated using a straight line measurement from the pupil's permanent home to the closest designated school gate.

Distance will be calculated using the Local Authority's GIS system (Geographical Information System). To ensure consistency applies, all measurements will be carried out by the Local Authority's GIS system and no other method of measuring distance will be considered.

Each property has a coordinate taken from Ordnance Survey ADDRESS-POINT data. This is the point which distance measurements will be taken from.

### **In-year admission to Years 7 to 11**

In-year admissions will continue to be managed through Calderdale Council and the local BAC. For admission to the school, please request an application form from School Admissions, Northgate House, Northgate, Halifax, HX1 1UN. For any queries, please contact the school by letter or by telephone (01422 831011).

Appeals will continue to be handled by Calderdale Council, however:

- There will be an extension to the time frame to lodge an appeal to a maximum of 20 school days.
- Notice of appeals to extend to 10 school days.
- Appeals must be heard within 40 school days of being lodged.

### **Key Dates for school admissions**

Apply from	19 June 2017
Open Evening	19 October 2017
Closing Date	31 October 2017
Offer Date	1 March 2018